

24<sup>th</sup> March 2016

**Name of Cabinet Member:**

N/A- Ethics Committee

**Director Approving Submission of the report:**

Executive Director of Resources

**Ward(s) affected:**

None

**Title:** Six Monthly Review of Members' Declarations of Gifts and Hospitality

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**Is this a key decision?**

No

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**Executive Summary:**

This report sets out details of declarations of gifts and hospitality made by members since the Committee last reviewed these at its meeting on 17<sup>th</sup> September 2015. The Committee is asked to consider the declarations.

**Recommendations:**

The Ethics Committee is recommended to consider the gifts and hospitality register entries received from 22<sup>nd</sup> August 2015 to 11<sup>th</sup> March 2016 and to make any recommendations that it considers appropriate.

**List of Appendices included:**

Appendix 1: Declarations of gifts and hospitality received between 22<sup>nd</sup> August 2015 and 11<sup>th</sup> March 2016.

**Other useful background papers:**

None

**Has it been or will it be considered by Scrutiny?**

No

**Has it been or will it be considered by any other Council Committee, Advisory Panel or other body?**

No

**Will this report go to Council?**

No

## **Report title: Review of Members' Declarations of Gifts and Hospitality**

### **1. Context (or background)**

- 1.1 The Ethics Committee has, as part of its work programme, decided to review on a regular basis the declarations of gifts and hospitality made by members. Appendix 1 contains copies of all declarations received from members from 22<sup>nd</sup> August 2015 to 11<sup>th</sup> March 2016.

### **2. Options considered and recommended proposal**

- 2.1 The declarations received are attached as Appendix 1. In total 12 forms have been received from one individual elected member. In five instances the estimated value of the hospitality received was below the £25 threshold and in two cases the member was offered but did not take up the gift or hospitality. There have been no requests by members of the public to view the register during this time.
- 2.2 The Committee is recommended to consider the declarations made since its last meeting and to make any recommendations that it considers appropriate.

### **3. Results of consultation undertaken**

- 3.1 None.

### **4. Timetable for implementing this decision**

Any recommendations of the Committee will be implemented within an appropriate time frame.

### **5. Comments from Executive Director, Resources**

- 5.1 Financial implications

There are no specific financial implications arising from the recommendations within this report.

- 5.2 Legal implications

Members are required to declare Gifts and Hospitality under section 4 of the Code of Conduct for Elected Members at Part 4 of the Council's Constitution. Whilst there is no statutory requirement for members to declare in this way, maintaining a process and Register aids transparency and assists the Council in promoting and maintaining high standards of ethical behaviour as is required under section 27 of the Localism Act 2011.

### **6 Other implications**

None

- 6.1 How will this contribute to achievement of the Council's key objectives / corporate priorities (corporate plan/scorecard) / organisational blueprint / Local Area Agreement (or Coventry Sustainable Community Strategy)?**

Not applicable.

## 6.2 How is risk being managed?

There is no direct risk to the organisation as a result of the contents of this report, but a failure to implement and maintain a system of Declarations of Gifts and Hospitality can impact on the organisation's ethical behaviour and transparency.

## 6.3 What is the impact on the organisation?

The routine declaration of gifts and hospitality received should assist in protecting Elected Members from unfounded allegations of bias and facilitate good and clear transparent decision making.

## 6.4 Equalities / EIA

There are no public sector equality duties which are of relevance at this stage.

## 6.5 Implications for (or impact on) the environment

None

## 6.6 Implications for partner organisations?

None at this stage

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**Name and job title:** Lawyer, Legal and Democratic Services

**Directorate:** Resources

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Enquiries should be directed to the above person.

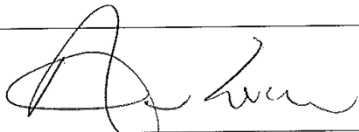
<b>Contributor/approver name</b>	<b>Title</b>	<b>Directorate or organisation</b>	<b>Date doc sent out</b>	<b>Date response received or approved</b>
<b>Contributors:</b>				
Gurdip Paddan	Governance Services Officer	Resources	15.3.16	16.03.16
<b>Names of approvers for submission:</b> (officers and members)				
Kathryn Sutherland	Finance	Resources	15.3.16	15.3.16
Helen Lynch	Legal Services Manager (Place and Regulatory)	Resources	15.3.16	
Director: Chris West	Executive Director, Resources	Resources	15.3.16	15.3.16

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[www.coventry.gov.uk/councilmeetings](http://www.coventry.gov.uk/councilmeetings)

## **Appendix**

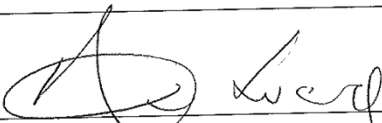
**Extracts from Members' Register of Gifts and Hospitality: 22nd August 2015 to 11<sup>th</sup> March 2016**

**Declaration of Gifts and Hospitality under Members' Code of Conduct**

Name of Elected Member	ANN LUCAS
Position held e.g. cabinet member, shadow cabinet member, elected member etc.	Leader of Coventry City Council
Date on which gift or hospitality was offered and received or accepted	19 June 2015
Person or organisation offering or providing the gift or hospitality and link to the Council if appropriate	Trinity Mirror Midlands
Full details of what was received	VIP Guest and award presenter at ceremony for Coventry Business Awards. Dinner included.
Actual cost or estimated cost e.g. face value of tickets, price of set menu at venue etc.	£120
Justification for accepting the gift or hospitality	To present an award and to congratulate winners and promote partnership working and networking with local and regional businesses in the interest of Coventry City Council.
Signature of member: Date: 11/2/2016	


October 2014

**Declaration of Gifts and Hospitality under Members' Code of Conduct**

Name of Elected Member	ANN LUCAS
Position held e.g. cabinet member, shadow cabinet member, elected member etc.	Leader of Coventry City Council
Date on which gift or hospitality was offered and received or accepted	23 June 2015
Person or organisation offering or providing the gift or hospitality and link to the Council if appropriate	Jaguar Land Rover, Coventry
Full details of what was received	VIP Guest at Queens Award ceremony for Jaguar Land Rover at Design Studio at Jaguar Coventry. Light buffet included.
Actual cost or estimated cost e.g. face value of tickets, price of set menu at venue etc.	£25
Justification for accepting the gift or hospitality	VIP Guest and congratulate recipients of award and promote partnership working with Jaguar Landover and networking with local and regional businesses in the interest of Coventry City Council.
Signature of member: Date: 21/2/2016	

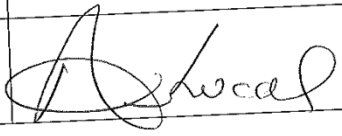
October 2014

**Declaration of Gifts and Hospitality under Members' Code of Conduct**

Name of Elected Member	ANN LUCAS
Position held e.g. cabinet member, shadow cabinet member, elected member etc.	Leader of Coventry City Council
Date on which gift or hospitality was offered and received or accepted	06 August 2015
Person or organisation offering or providing the gift or hospitality and link to the Council if appropriate	Coventry Cycle Speedway Club
Full details of what was received	VIP Guest at competition GB v Australia Cycle Speedway at Hersall Common Race track, Coventry.  Hot drinks served.
Actual cost or estimated cost e.g. face value of tickets, price of set menu at venue etc.	£5
Justification for accepting the gift or hospitality	Engage with Coventry Cycle club and networking with local and regional businesses in the interest of Coventry City Council.
Signature of member: Date: 11/2/2016	

October 2014

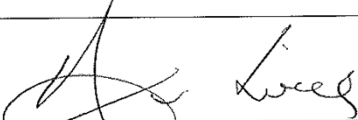
**Declaration of Gifts and Hospitality under Members' Code of Conduct**

Name of Elected Member	ANN LUCAS
Position held e.g. cabinet member, shadow cabinet member, elected member etc.	Leader of Coventry City Council
Date on which gift or hospitality was offered and received or accepted	09 September 2015
Person or organisation offering or providing the gift or hospitality and link to the Council if appropriate	The Right Rev the Lord Bishop of Coventry and The Historic Coventry Trust
Full details of what was received	Cocktails and Canapés at The Bishops private residence.
Actual cost or estimated cost e.g. face value of tickets, price of set menu at venue etc.	£20
Justification for accepting the gift or hospitality	Celebrate Historic Coventry founding and of their future plans. Promote partnership working with and networking with local and regional businesses in the interest of Coventry City Council.
Signature of member: Date: 11/2/2016	

October 2014

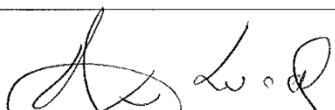


**Declaration of Gifts and Hospitality under Members' Code of Conduct**

Name of Elected Member	ANN LUCAS
Position held e.g. cabinet member, shadow cabinet member, elected member etc.	Leader of Coventry City Council
Date on which gift or hospitality was offered and received or accepted	16 September 2015
Person or organisation offering or providing the gift or hospitality and link to the Council if appropriate	Cosy Club
Full details of what was received	VIP Guest at opening of Coventry branch at Cosy Club, Broadgate Coventry,  Light Buffet served.
Actual cost or estimated cost e.g. face value of tickets, price of set menu at venue etc.	£20
Justification for accepting the gift or hospitality	Promote partnership working with Cosy Club Directors and networking with local and regional businesses in the interest of Coventry City Council.
Signature of member: Date: 11/2/2016	

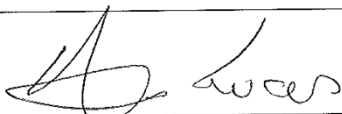
October 2014

**Declaration of Gifts and Hospitality under Members' Code of Conduct**

Name of Elected Member	ANN LUCAS
Position held e.g. cabinet member, shadow cabinet member, elected member etc.	Leader of Coventry City Council
Date on which gift or hospitality was offered and received or accepted	16 September 2015
Person or organisation offering or providing the gift or hospitality and link to the Council if appropriate	Coventry University
Full details of what was received	VIP Guest at Queens Award for Coventry University at Alan Berry Building, Coventry University  Light Buffet served.
Actual cost or estimated cost e.g. face value of tickets, price of set menu at venue etc.	£20
Justification for accepting the gift or hospitality	VIP Guest and congratulate recipients of the Queens Award and promote partnership working with Coventry University and networking with local and regional businesses in the interest of Coventry City Council.
Signature of member: Date: 11/2/2016	

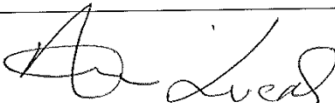
October 2014

**Declaration of Gifts and Hospitality under Members' Code of Conduct**

Name of Elected Member	ANN LUCAS
Position held e.g. cabinet member, shadow cabinet member, elected member etc.	Leader of Coventry City Council
Date on which gift or hospitality was offered and received or accepted	24 September 2015
Person or organisation offering or providing the gift or hospitality and link to the Council if appropriate	Touch FM and The Coventry and Warwickshire Chamber of Commerce
Full details of what was received	VIP Guest to ceremony for Coventry & Warwickshire Culture Awards.  Dinner included
Actual cost or estimated cost e.g. face value of tickets, price of set menu at venue etc.	£120
Justification for accepting the gift or hospitality	To congratulate winners and promote partnership working with LEP, Local authorities and Visit England and networking with local and regional businesses in the interest of Coventry City Council.
Signature of member: Date: 11/2/2016	


October 2014

**Declaration of Gifts and Hospitality under Members' Code of Conduct**

Name of Elected Member	ANN LUCAS
Position held e.g. cabinet member, shadow cabinet member, elected member etc.	Leader of Coventry City Council
Date on which gift or hospitality was offered and received or accepted	18 October 2015
Person or organisation offering or providing the gift or hospitality and link to the Council if appropriate	Mike Wright, Jaguar Landrover, Gaydon
Full details of what was received	VIP Guest ticket to the Rugby World Cup at Twickenham, London.  DID NOT ATTEND
Actual cost or estimated cost e.g. face value of tickets, price of set menu at venue etc.	n/a
Justification for accepting the gift or hospitality	Promote partnership working with Jaguar land rover in the interest of Coventry City Council
Signature of member: Date: 11/2/2016	


October 2014

**Declaration of Gifts and Hospitality under Members' Code of Conduct**

Name of Elected Member	ANN LUCAS
Position held e.g. cabinet member, shadow cabinet member, elected member etc.	Leader of Coventry City Council
Date on which gift or hospitality was offered and received or accepted	01 November 2015
Person or organisation offering or providing the gift or hospitality and link to the Council if appropriate	Indian Community Centre Coventry
Full details of what was received	VIP Guest to the Diwali celebration and switching on of the lights  Food and hospitality provided but not taken
Actual cost or estimated cost e.g. face value of tickets, price of set menu at venue etc.	
Justification for accepting the gift or hospitality	Promote partnership working with Indian Community and networking with local and regional businesses in the interest of Coventry City Council.
Signature of member: Date: 11/2/2016	

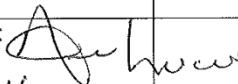
October 2014

**Declaration of Gifts and Hospitality under Members' Code of Conduct**

Name of Elected Member	ANN LUCAS
Position held e.g. cabinet member, shadow cabinet member, elected member etc.	Leader of Coventry City Council
Date on which gift or hospitality was offered and received or accepted	18 November 2015
Person or organisation offering or providing the gift or hospitality and link to the Council if appropriate	David Burbidge OBE DL, Chairman Coventry 2012 Steering Group
Full details of what was received	Dinner at Scarman House, University of Warwick with the Steering Group and the Universities for future of Coventry UK City of Culture 2021
Actual cost or estimated cost e.g. face value of tickets, price of set menu at venue etc.	£30
Justification for accepting the gift or hospitality	Promote partnership working with the Universities and networking with local and regional businesses in the interest of Coventry City Council.
Signature of member: Date: 11/2/2016	

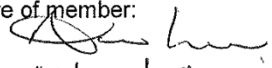
October 2014

**Declaration of Gifts and Hospitality under Members' Code of Conduct**

Name of Elected Member	ANN LUCAS
Position held e.g. cabinet member, shadow cabinet member, elected member etc.	Leader of Coventry City Council
Date on which gift or hospitality was offered and received or accepted	28 November 2015
Person or organisation offering or providing the gift or hospitality and link to the Council if appropriate	Roger Medwell (Culture Coventry)
Full details of what was received	VIP Guest at Jazz Concert at opening of the Old Grammar School x 2 tickets
Actual cost or estimated cost e.g. face value of tickets, price of set menu at venue etc.	£70
Justification for accepting the gift or hospitality	Promote partnership working with Culture Coventry, celebrate opening of Old Grammar and networking with local and regional businesses in the interest of Coventry City Council.
Signature of member: Date: 11/2/2016	

October 2014

**Declaration of Gifts and Hospitality under Members' Code of Conduct**

Name of Elected Member	ANN LUCAS
Position held e.g. cabinet member, shadow cabinet member, elected member etc.	Leader of Coventry City Council
Date on which gift or hospitality was offered and received or accepted	16 December 2015
Person or organisation offering or providing the gift or hospitality and link to the Council if appropriate	The Right Rev Cocksworth and Radio Plus 101.5FM
Full details of what was received	VIP Guest at Radio Plus 5 <sup>th</sup> Birthday celebration. Drinks and Canapes
Actual cost or estimated cost e.g. face value of tickets, price of set menu at venue etc.	£20
Justification for accepting the gift or hospitality	Promote partnership working with Radio Plus and celebrate their birthday and networking with local and regional businesses in the interest of Coventry City Council.
Signature of member: Date:	 11/2/16

October 2014